DVR Statewide Service Updates

Changes to Statewide Service Reporting

ANDRZEJ WALZ-CHOJNACKI & DAN UPP

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Questions?

Questions can be directed to:

andrzej.walzchojnacki@dwd.wisconsin.gov

Training Objectives

- Understand changes to the DVR Statewide Service Reporting
  - Combined reports
  - Reduction of report length
  - Increased functionality

- Understand how to Find Reports

- Understand how to Submit Reports

- Understand available Tools and Resources

Training Objectives (cont.)

- Understand changes to the reports for:
  - Customized Employment
  - Individualized Placement and Support (IPS)
  - Internship/Temporary Work (I/TW)
  - Job Preparation, Development and Placement Services
  - Job/Task Analysis and Systematic Instruction
  - Student Work Based Learning Services
  - Supported Employment
  - Vocational Evaluation Services
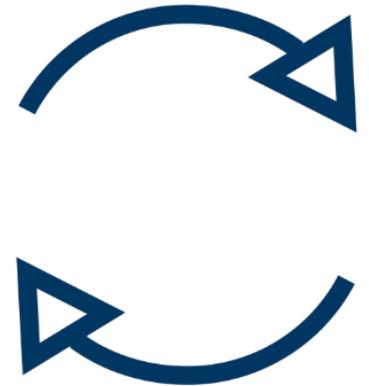 - Work Incentive Benefits Analysis Services

DVR Reporting Basics

- Understand the purpose of each DVR Report

- Read the instructions for each section

- Fully complete each section or identify why the information is not available

Reporting Updates

- Process for changes:
  - Research
  - Feedback
  - Workgroups
  - Stakeholder Feedback
  - Editing

These DVR Reports...

CE Job and Task Analysis

CE Skill Instruction

Student Learning Experience

Monthly Student Training

SE Job and Task Analysis

SE Skill Instruction

SI Job and Task Analysis

SI Skill Instruction

IPS Job Start (Hire)

IPS Ongoing Support, Monthly and Job End

I/TW Placement Final

Job Development Hire

Job Retention

SE Job Development Hire

CE Job Development Hire

CE Job Development Plan Monthly

CE Job Development Monthly

IPS Job Development Plan

IPS Job Development Monthly

I/TW Placement Monthly

Monthly Job Search & I/TW

Job Preparation and Development Plan Report

Monthly Job Search & I/TW

Student Readiness Plan

Monthly Student Development

SE Job Development Plan

SE Job Development Monthly

...Now Combined into these Reports

1. Job Development Plan and Monthly Report

2. Job Hire and Retention Report

3. Job and Task Analysis and Systematic Instruction Report

Macro-enabled Reports

- Allow for flexible reporting

Press "Tab" while selecting the last field of a table to add an additional row.
Use your mouse to move to the field below if you do not want to add more rows.

Name of Task	
List of tools, materials, etc.	
Steps Required to Complete the Task	**Natural Cues or Instructional Strategies Identified**
1.	

Macro-enabled Reports (cont.)

- Allow for continuity of reporting

Monthly Job Search Activities

Press "Tab" while selecting the last field of this table to add an additional row.
Use your mouse to move to the field below if you do not want to add more rows.

Date	Type of Meeting (DVR, consumer, employer, etc.)	Method of Contact	Employer Name	Position	Description of Interaction, (follow-up plan, next steps, or previous month feedback)

Macro-enabled Reports (cont.)

- Require a different save process for upload

- Virus scanners read macros as possible threats

- "Save as" .docx to ensure successful upload

  - Step-by-step instructions available

  - Contact Andrzej Walz-Chojnacki or Dan Upp if further support is required

DVR Reporting Basics

- Signatures (I/TW requirement) vs. Documenting Agreement

- Monthly report or single Report tips

- Who should I contact with questions?

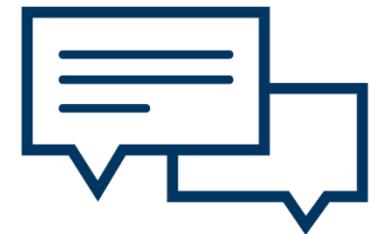# Customized Employment Reporting

- DVR-18010-E CE Discovery Profile Report

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

- DVR-18037-E Transition to LTS Report

Individual Placement and Support (IPS) Reporting

- DVR-18018-E IPS Career Profile Report

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18801-E, Initial Employment Support Plan Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

- DVR-18037-E Transition to LTS Report

Internship/Temporary Work (I/TW) Reporting

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

Job Preparation, Development and Placement Services Reporting

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

Job/Task Analysis and Systematic Instruction Reporting

- [DVR-18212-E Job and Task Analysis and Systematic Instruction Report](#)

Student Work Based Learning Services Reporting

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

Supported Employment Reporting

- DVR-18018-E SE Career Profile Report

- DVR-18028-E Job Development Plan and Monthly Report

- DVR-17037-E Job Hire and Retention Report

- DVR-18801-E Initial Employment Support Plan Report

- DVR-18212-E Job and Task Analysis and Systematic Instruction Report

- DVR-18037-E Transition to LTS Report

Vocational Evaluation Services Reporting

- DVR-18038-E Vocational Evaluation Report

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Work Incentive Benefits Analysis Services Reporting

- DVR-18048-E Work Incentive Benefits Plan Meeting and Report

- DVR-18046-E Work Incentive Benefits Analysis Meeting Report

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DVR Report Submission

- Where do I find the Report?

- How do I submit it?

- How do I know it was submitted?

- Troubleshooting Tips

Questions?

DVRServiceProviders@dwd.wisconsin.gov

Contact Us

Andrzej Walz -Chojnacki
andrzej.walzchojnacki@dwd.wisconsin.gov

Dan Upp
daniel.upp@dwd.wisconsin.gov