

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND TRAINING
ADMINISTRATOR'S MEMO SERIES

ACTION ADM 10-02
 NOTICE

ISSUE DATE: Feb 10, 2010
DISPOSAL DATE: Until Further
Notice

*PROGRAM CATEGORIES:

AS FL ML TR
 CR IT RA WIA
 FM JC TC YA
 LM TA

To: Workforce Development Board Directors
Job Service Managers
Office of Veterans Services Staff

From: Ron Danowski, Division Administrator
Division of Employment and Training



RE: Implementation of Priority of Service for Veterans and Eligible Spouses in all Qualified
Job Training Programs Funded in whole or in part by the U.S. Department of Labor

PURPOSE: This Administrator's memo:

- Issues the DOL Veterans Program Letter 07-09, November 10, 2009
- Issues the Training and Employment Guidance Letter 10-09, November 10, 2009
- Rescinds the Veterans Program Letter 2-09, June 28, 2009
- Rescinds the Veterans Program Letter 1-07, March 19, 2007
- Rescinds the Veterans Program Letter 1-05, April 13, 2005
- Rescinds Workforce Investment Act Policy 04-03, February 13, 2004

REFERENCES:

- Jobs for Veterans Act, Public Law 107-288, November 7, 2002
- Training and Employment Guidance Letter 10-09, November 10, 2009
- DOL Veterans Program Letter 07-09, November 10, 2009

*PROGRAM CATEGORIES:

AS--Apprenticeship

Standards

CR--Civil Rights

FM--Financial Management
Requirements

FL--Foreign Labor Certification

IT--IT Systems

JC--Job Center

LM--Labor Market
Information

ML--Migrant Labor

RA--Refugee Assistance

TC--Tax Credit Programs

TA--Trade Assistance

TR--Transportation

WIA--Workforce

Investment Act

YA--Youth Apprenticeship

BACKGROUND:

The Jobs for Veterans Act creates a priority of services requirement for eligible veterans and spouses in qualified U.S. Department of Labor job training programs. Since the passage of the Act, the Division has issued several implementation policies and the Workforce Development Boards (WDB) have revised their local service delivery policies. The federal issuances, see links below, provide further information to help implement the federal requirement of serving veterans and eligible spouses first within the qualified programs. These issuances also provide additional guidance on reporting requirements. Included in the Training and Employment Guidance Letter are "frequently asked questions" which should be very helpful in clearing up questions regarding this subject.

ACTION SUMMARY STATEMENT:

- WDBs must update their local policies to be in compliance with these federal issuances. At a minimum, the local policies include the Workforce Investment Act's "priority of service" §663.600, and the veteran's priority of service when WDBs are not in WIA priority of service status;
- WDBs should review their Memorandum of Understanding regarding referrals to Veteran partner entities; and
- Office of Veterans staff will make themselves available to assist the WDBs in meeting all aspects of priority of service for veterans by providing information or other assistance.

CONTACT:

- Ken Grant, Office of Veterans Services Program Manager, for specific Veteran's questions: (608) 267-7277 Ken.Grant@dwd.wisconsin.gov; and
- Your designated Local Program Liaison for Workforce Investment Act questions.

LINKS:

Veterans Program Letter 07-09

[http://www.dol.gov/vets/VPLS/VPLs/VPL_07-09/VPL_07-09 & Attachments A-D%20.pdf](http://www.dol.gov/vets/VPLS/VPLs/VPL_07-09/VPL_07-09_&Attachments_A-D%20.pdf)

Training and Employment Guidance Letter 10-09

http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2816